



First Presbyterian Church Fun And Play School

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

References Continued

Full Name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____		

Full Name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____		

Previous Employment

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job Title:	_____	Starting Salary:\$	Ending Salary:\$
Responsibilities: _____			
From:	_____	To:	_____
		Reason for Leaving:	_____
May we contact your previous supervisor for a reference?	YES ☐	NO ☐	

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job Title:	_____	Starting Salary:\$	Ending Salary:\$
Responsibilities: _____			
From:	_____	To:	_____
		Reason for Leaving:	_____
May we contact your previous supervisor for a reference?	YES ☐	NO ☐	

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job Title:	_____	Starting Salary:\$	Ending Salary:\$
Responsibilities: _____			
From:	_____	To:	_____
		Reason for Leaving:	_____
May we contact your previous supervisor for a reference?	YES ☐	NO ☐	

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____